



Commonwealth Association for Public Administration and Management
**Public Service Training and Development Institutes Survey
on Leadership Training and Strategic Frameworks**

This survey has been developed and is being carried out under the auspices of CAPAM and the CAPAM PSTI Network Project. Please return your completed survey to Ada Wong, Manager, Membership & Communications at awong@capam.org or fax at 1-416-920-6574.

Background Information

Institution Name:	
Institution Address:	
Contact Name:	
Contact Phone:	
Contact Email:	

Section 1: Course Delivery and Curriculum Development

1. Does your institution collaborate with other training institutions to develop curriculum and courses?

Yes _____ No _____

If yes, please indicate which institutions you collaborate with: (please check all that apply)

- Private Sector Training Providers
- Other Public Sector Training Providers
- Universities or Colleges
- Other: _____

2. Do you have a core public service training framework that governs curriculum offered by your institute?

Yes _____ No _____

(if you have a framework, please attach or provide web link)

3. If you answered yes to Question 2, which institutions have (or share) responsibility for drafting the core public service training framework in your country? (please check all that apply)

- Your institution
- A central public service department or commission
- A Prime Minister's Office or Agency
- Other: _____

4. Who delivers the courses offered by your institution? (please check all that apply)

- Designated institution (PSTI) staff
- Staff from other public sector training facilities
- Staff from private sector or consultants
- University or college instructors
- Practitioners from public service departments or agencies
- Other: _____

Section 2: Leadership Framework & Courses

5. Do you currently offer leadership courses as part of your curriculum? Yes _____ No _____

If you answered yes to this question, please proceed with the following section.

If you answered no to this question, please proceed to Section 3: Future Development and Assessment.

6. Do you have a leadership framework that governs your curriculum design?

Yes _____ No _____

(if you have a framework, please attach or provide web link)

7. Who are the primary clients of your leadership courses? (please check all that apply)

- Junior managers or new hires
- Middle or senior managers
- Directors or senior executives
- Appointed or elected officials
- Other: _____

8. What is the standard duration of your Leadership course offerings? (please check all that apply)

- 1 - 2 days
- 3 - 5 days
- 1 week or more
- Other: _____

9. Of these leadership courses, how many does your institution design?

- None
- 25%
- 50%
- 75%
- All

10. Who delivers the leadership courses offered by your institution? (please check all that apply)

- Designated institution (PSTI) staff
- Staff from other public sector training facilities
- Staff from private sector or consultants
- University or college instructors
- Practitioners from public service departments or agencies
- Other: _____

11. In what formats are your courses offered or delivered to learners? (please check all that apply)

- Traditional classroom setting (led by trainer/instructor)
- Seminars and Workshops
- Distance education (online courses)
- Work assignment or Exchange programmes
- Other: _____

12. What skills or training aspects do your leadership courses cover? (please check all that apply)

- Public Sector Leadership Competencies
- Citizen Service Delivery
- Financial Management
- Human Resources Management
- Managing Diversity
- Public sector values and ethics
- Public sector accountability
- Policy analysis and development
- Programme management and implementation
- Coping with change
- Other: _____

Section 3: Future Development and Assessment

13. What leadership programmes do you think will benefit your client?

Comments:

14. What type of collaborations between Commonwealth PSTI's would be of benefit to you? (please check all that apply)

- Developing shared core competencies/leadership frameworks
- Developing common core courses or shared curriculum
- Offering joint or collaborative courses
- Developing student/learner exchange programmes
- Developing staff/faculty/teacher exchange programmes
- Developing/sharing case studies
- Developing/sharing on-line courses
- Other: _____

Comments:

Additional information (or web links) that you may wish to attach:

- 1) A copy of your core public service training framework
- 2) A copy of your institutional leadership framework
- 3) A list of your Leadership Course offerings or catalogue
- 4) Any additional documents

Thank you for taking the time to complete this survey.

**Please return your completed survey to Ada Wong,
Manager, Membership & Communications at awong@capam.org or fax at 1-416-920-6574.**